

The Parish of Three Saints

PCC Minutes

Monday 16th July 2018 at 7.00 – 9.00pm
at the Methodist Church, Brent Knoll
Chair: Mrs Gwen Hatton

Tea and coffee will be available from 6.45 pm

Present: Gwen Hatton, Mike Smith, Frances James Kathy Quinnell, Anthony Barkle, Barbara Foti, Della Brewer, Dot Coles, Ged Keele, Ginnie Soffe, Nick Bashford, Sarah McLean, Tim Hannah, Victoria Daintree, Jim Hanmer, Carole Carter (Minutes)

Apologies: Nikki Burns, Max Bashford, Sally Wingate, Sarah Cole

| No | Item | |
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| A. | Opening Prayer Welcome and apologies | GH |
| ADMINISTRATIVE ITEMS | | |
| B1 | <p>Approval of minutes from meeting dated : 10th May 2018</p> <p>Matters arising: Actions from last meeting</p> <p>Item B2 General Data Protection Act (GDPR)</p> <p>ACTION: Carole & Ged will start to produce forms with the appropriate wording & authorisation on.</p> | <p>Amendment to minutes of 10 May 2018 - B3 RPOT - Churches Trust Grant of £7,000 due to expire November 2018 - should read November 2019.</p> <p>No other matters raised.</p> <p>Proposed : Kathy Quinnell Seconded: Ginnie Soffe Unanimously Approved</p> <p>Report from Ged:-</p> <p>There are three issues that I would like to report</p> <p>First I have to confess that I have fallen behind on the work that needs to be done to implement the next steps of the IM Review. Part of this is writing up various pieces of work, and part of this is to set up some new data collection systems.</p> <p>Second, as a consequence work on the website has fallen behind, and there is a backlog of events to put in the Photo Album section. I am afraid this will have to remain so until other work is completed. I will continue to put events on the front page but the Photo Album will have to wait for a while before it is updated.</p> <p>Third, we will need to have plans for managing the “switch back to normality” after a new Priest is appointed. Since this will involve him/her in some role in Office Management we need to have clarified some options for how we achieve this.</p> <p>I am aiming for the following timetable: Early August – completion of necessary work on the IM review including website Photo Album</p> <p>Autumn (late Sept – early Oct) – meeting of IM Review Panel to clarify the IM report that will go to the PCC for November 20th meeting</p> |

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| | Item B3 RPOT - Update re grants etc. | (See later agenda item) |
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CONSENT AGENDA

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| C1 | <p>Approval of Committee Reports:</p> <ol style="list-style-type: none"> 1. Buildings and Grounds - (update on trees at St C's) Y Agenda item C3 2. Finance Y Agenda item C2 3. Church Life Giving Y Agenda Item C2 4. Worship NR 5. Pastoral NR 6. Deanery Synod - Y 7. Mission & Evangelism/ Nurture & Growth NR 8. Fundraising NR 9. Friends of St Mc's NR 10. RPOT Y Agenda item G1 11. Safeguarding | <ol style="list-style-type: none"> 1. See Item C3 2. See Item C2 3. See Item C2 10. See Item G1 |
| C2 | <p>Church Life Giving Review – Update</p> | <p>C2 - Discussion took place regarding report Jim had produced. It was queried if we could withhold Parish Share during Interregnum, Jim confirmed that this would be a decision for the PCC as a group to discuss & take. Sarah Mc proposed that we have 1 'heritage' pot to look after all the buildings not 3 as existing. We need to be cementing the fact we are 1 parish with 3 church buildings - not all separate. Lengthy discussion took place about the history of this previous decision & the possible negative impact it may have & Jim recommended that the Finance Team look at options available & report back to PCC ACTION: Jim to set up FT meeting to discuss.</p> |
| C3 | <p>St Christopher's Church - update on trees etc.</p> | <p>C3 We are still waiting planning permission from Sedgemoor which Dan Berry is dealing with. At this stage Barbara does not want to recommend a contractor for the work. Quotes were discussed and it was agreed that she will ask Dan Berry how much he will charge us for planning paperwork costs if he does not get the contract to enable Jim to budget. ACTION: Barbara to update PCC in due course.</p> |
| C4 | <p>St Michael's Church - churchyard tree – Update to PCC only</p> | <p>C4 Pine tree in churchyard has become dangerous & potentially cause damage to headstones, Church & members of the public. We have had a quote of £900 from Dan Berry to make safe & remove. At this stage we will assess damage caused to surrounding area. ACTION: Mike to advise further re progress/damage etc.</p> |
| C5 | <p>St Mary's Lectern – Information/Update to PCC</p> | <p>C5 St Mary's Lectern - See report from Kathy on last page of these minutes.</p> |
| C6 | <p>Update on Rectory</p> | <p>C6 Mike advised that the Diocese has taken the rectory off the rental market as there has been no interest. Letting period was for a 6 month let. It is hoped that interviews will take place at end of November & new Incumbent be in place early 2019.</p> |

| CASCADE REPORTS | | | | | | | | |
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| D1 | Deanery Synod - Minutes from meeting in June | <p>Tim attended the last meeting & anyone else interested in attending with Maxine & Victoria should speak with them.</p> <p>Tim also stated that said that you do not have to be a member of Deanery Synod to become a member of Diocesan Synod, it is open to all, and there are vacancies on Diocesan Synod which they would like to fill.</p> | | | | | | |
| TRIUMPHS or CONCERNS (ToC Time – 10mins) | | | | | | | | |
| E1 | An opportunity for any PCC member to tell the PCC of a triumph or concern that has come to their attention and wish to share with members | <p>Letter received from Sally Wingate to say 'The Worship of the Word' at St Mc's on July 8th taken beautifully by Nikki was enjoyed by everyone and those she had spoken to would be more than happy to have it again as a service in its own right, not just as a replacement for holy communion. Nikki was thanked by the PCC for helping us through this period. ACTION: Carole will pass letter to Nikki</p> <p>Gwen, on behalf of the PCC thanked Paul & Sarah McLean for hosting the 'visioning' evening at Woodlands recently, it was an enjoyable evening.</p> <p>Also thanks must go to Jean Tinknell for organising the trip ' Life of Christ'. The day was very thought provoking, emotional & thoroughly enjoyed by all who attended.</p> | | | | | | |
| F HOLY COMMUNION - Not Scheduled for this meeting | | | | | | | | |
| G DISCUSSION AGENDA | | | | | | | | |
| G1 | RPOT (Re-pitching our Tent) – Update to PCC & resolution required for way forward | <p>G1 - Lengthy discussion amongst the group took place regarding Jim's report which detailed various requirements & 2 possible options submitted from the RPOT Steering Team (ST) to the PCC for consideration. Observations/comments before the meeting were received from Sally Wingate & Maxine Bashford (who could not attend) & these were read to meeting. Jim offered to oversee a Buildings & Grounds Team if a volunteer from each village could be found & it was agreed that we would advertise in the Link & parish magazines. Without this team it is difficult to progress any necessary work either QQ work or urgent H & S led works.</p> <p>Jim asked for votes on these options as on report;-</p> <p>Option 1 - only do the QQ work & leave further work on RPOT until we have a new Incumbent Option 2 - Continue with RPOT using a phased approach (as on report)</p> <p>Votes were as follows;-</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Option 1</td> <td style="text-align: right;">3 + 2 e-mail votes = 5</td> </tr> <tr> <td>Option 2</td> <td style="text-align: right;">12</td> </tr> <tr> <td>Abstentions</td> <td style="text-align: right;">1</td> </tr> </table> | Option 1 | 3 + 2 e-mail votes = 5 | Option 2 | 12 | Abstentions | 1 |
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| G2 | <p>Parish Profile & Vision for Future – for information – Feedback/comments will be welcome at meeting</p> <p>(PCC Group Photo will be Required for Parish Profile of Members this evening)</p> | <p>It was also agreed to suspend the RPOT Working Group for the time being.</p> <p>Paul McLean has kindly offered to do the Business Case required to move the RPOT project on, free of charge.</p> <p>Kathy discussed the progress on Parish Profile & a photograph of the PCC members was taken for insertion in the document.</p> <p>Draft document will be taken to PCC in mid August. (possibly for e-mail resolution), then it would go to the Diocese for approval & back to PCC for meeting of 10th September. This can then be advertised in the weekly Church Times, £800, for 2 weeks inclusion & the advert would remain on Church Times website. Diocesan website will also include advert free of charge. It will also be on our own website. (Fundraising events are currently taking place to meet this cost).</p> <p>The Parish Profile Team have produced a 'Parish Vision' for adoption and asked that the PCC approve their 'Parish Vision' ;-</p> <p>Parish Vision</p> <p><i>Our desire is to deepen our spiritual awareness and relationship with God so that we can serve our communities more effectively as God's hands and feet.</i></p> <p><i>We want to develop our sacred spaces to be welcoming, flexible and suited to the broad ranging needs of our communities.</i></p> <p>Proposed: Kathy Quinnell Seconded: Tim Hannah Majority approved</p> <p>ACTION: PP team to send document to Secretary for circulation to PCC members in August.</p> |
| H | AOB | |
| H1 | <p>Update on Worship during Interregnum</p> | <p>Carole update the group that she has got cover for all Festivals & also worship up to the end of December so far & nearly all of January 2019.</p> <p>It was acknowledged that both Nikki & Stanley are more than happy to support when necessary.</p> <p>Carole will send out the festival dates to PCC this week & then they will be ready for inclusion on all our advertising points.</p> |
| I | CLOSING PRAYER | |

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| J | FUTURE Meeting DATES |
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| J1 | Standing Committee Monday 20th August – 7pm Church Office PCC Meeting – Monday 10th September - 7.00 pm BK Methodist Church |
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Item C5 - report from Kathy re St Mary's Lectern (copied from e-mail)

St Mary's Lectern Are you all sitting comfortably, then I'll begin.

Back last October Simon asked me to get a faculty to remove the dangerous lectern and replace it with one like St Michael's adjustable one.

I filled in the online faculty info and then began the waiting. The DAC refused this application on the grounds that the replacement was too plain.

So I approached the company to ask about embellishments. Paul Fuller, who for many years and many churches has created furniture of quality, met me and we talked through a new design.

In the meantime we applied for the money for the new lectern via the Nuttall Trust. About February time the DAC informed me that this new design was still too plain for the standard of the Grade 11 interior at St Mary's. There was also mention of their expert coming to make a report about the lectern, which turned out to be 17th or 18th century eagle on a 19th century triangular base and not medieval.

Obviously we could not just remove this lectern because of its antiquity.

I then sent another attachment to our application stating that it could be moved to a safe place in the church. To this third application we have had the latest reply recommending restoration of our eagle which is, I might add at this time, riddled with woodworm on the book rest. The restoration would have to be undertaken by a specialist conservator, costing a lot I guess (possibly in excess of £20, 000).

It was suggested that we purchase a metal lectern as a temporary measure. How a metal one is acceptable when a beautifully carved one isn't is a mystery.....The restoration work would also need a faculty as well as the temporary one. At the end of the work the eagle would still be leaning forward at a dangerous angle and would still be unadjustable for height or microphone volume.

I would like your thoughts on the matter

Kathy

After discussion It was agreed that we cannot afford restoration at this time & until we can agree a replacement Kathy would speak with Area Dean - Rev. Sharon Crossman & also DAC to try & agree a way forward.

The lectern we sourced is the same as at St Michael's & also in BK Methodist Church, which coincidentally when we had our meeting with the Archdeacon Ann Gell here, she commented that this lectern was very easy to adjust & use!

ACTION: - Kathy to update PCC when info received

ACTIONS FROM MEETING :-

ACTION: C2 : Church Life Giving Review - **Jim** to set up FT meeting to discuss possible options

ACTION: C3 : St Christopher's Church trees - **Barbara** to update PCC in due course when planning approved

ACTION: C4: St Michael's Church - churchyard tree - **Mike** to advise further re progress/damage etc.

ACTION: C5: St Mary's Lectern - **Kathy** to update PCC when more info received from DAC

ACTION: E1: Triumphs - **Carole** will pass copy of letter to Nikki

ACTION: G2: Parish Profile & Vision for Future - **Profile Team** to send document to PCC Secretary for circulation
to members in August.